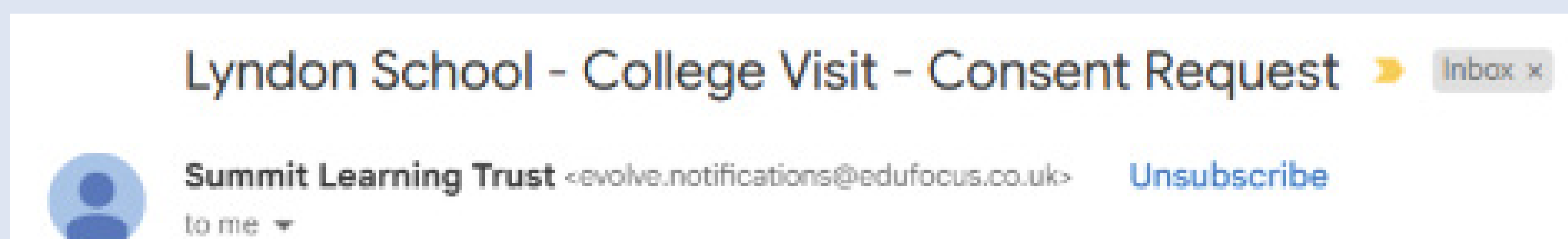


A Guide to giving Online Consent via Evolve

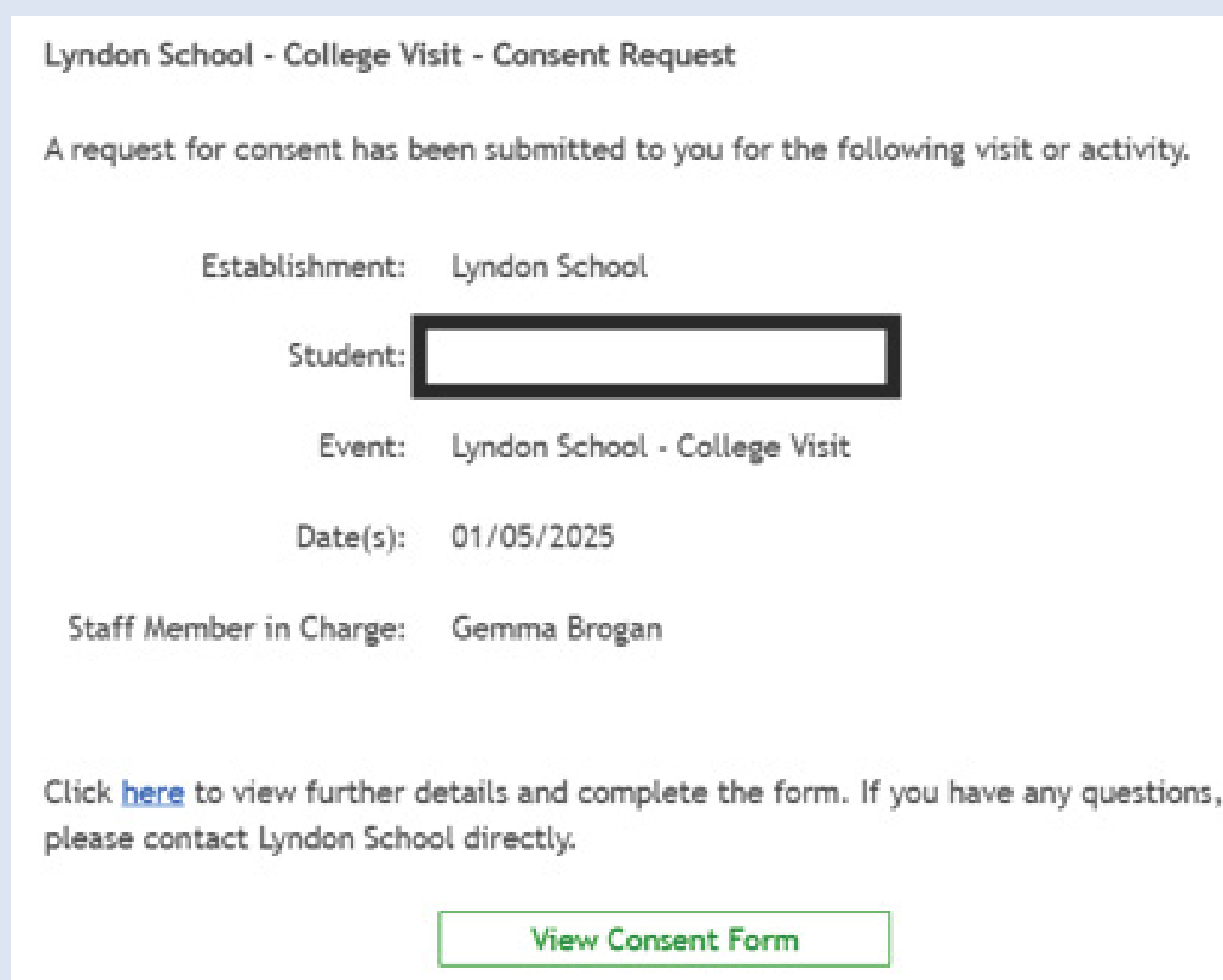
Step 1

Please search your emails (and your junk folder) for an email from Summit Learning Trust, the email address will be: evolve.notifications@edufocus.co.uk



Step 2

Open the email, it will look like the below, the student will be prepopulated for you:



Step 3

Click the button that says 'View consent form'.



View Consent Form

Step 4

It will open as follows, again student name and contact details will be prepopulated for you:

This consent form has been sent to you because you are registered as the parent/carer.

Establishment: Lyndon School
Event: Lyndon School - College Visit
Date: 01/05/2025
Organiser: Gemma Brogan

Consent Pending

Do you give consent for photographs to be taken and used by the school on their social media, website and school displays?

Does your child require medication during the school day that they will be bringing to with them to this visit?

If you have selected 'Yes' to the above, please state the medication required:

My child requires a free school meal packed lunch for this trip

Current Contact Details

Step 5

You will then need to fill out the consent form fields as prompted.

Step 6

If your child **does not** take medication please fill it out as follows:

If your child **does** take medication please fill it out this way instead:

This consent form has been sent to you because you are registered as the parent/carer.

Establishment: Lyndon School
Event: Lyndon School - College Visit
Date: 01/05/2025
Organiser: Gemma Brogan

Consent Pending

Do you give consent for photographs to be taken and used by the school on their social media, website and school displays?

Does your child require medication during the school day that they will be bringing to with them to this visit?

If you have selected 'Yes' to the above, please state the medication required:

My child requires a free school meal packed lunch for this trip

Current Contact Details

Are these contact details correct for this event?

Establishment: Lyndon School
Event: Lyndon School - College Visit
Date: 01/05/2025
Organiser: Gemma Brogan

Consent Pending

Do you give consent for photographs to be taken and used by the school on their social media, website and school displays?

Does your child require medication during the school day that they will be bringing to with them to this visit?

If you have selected 'Yes' to the above, please state the medication required:

My child requires a free school meal packed lunch for this trip

Current Contact Details

Are these contact details correct for this event?

Step 7

Once you have completed the questions, please scroll to the bottom to confirm consent and enter your name (parent/carer) as follows:

Current Contact Details

Are these contact details correct for this event?

Yes No

Attachments: No Uploads Add File +

Do you grant consent?

Yes No

Parent/Carer Name:

Submit

Step 8

Please hit 'Submit'.

Current Contact Details

Are these contact details correct for this event?

Yes No

Attachments: No Uploads Add File +

Do you grant consent?

Yes No

Parent/Carer Name:

Submit

Step 9

Once submitted you will see a summary of your answers:

Confirmation of your consent and answers will be sent to your email address.

Consent form submitted and a confirmation sent to your email address. You can also view this completed consent form at any time via your myEVOLVE account. Alternatively, you can print a copy now for your records.

Establishment: Lyndon School
Event: Lyndon School - College Visit
Date: 01/05/2025
Organiser: Gemma Brogan

Consent Granted
by Ranjit Samrai on 31/03/2025 09:49:53

Do you give consent for photographs to be taken and used by the school on their social media, website and school displays? No

Does your child require medication during the school day that they will be bringing to with them to this visit? No

If you have selected 'Yes' to the above, please state the medication required:

My child requires a free school meal packed lunch for this trip? No

Contact telephone number(s) provided for this event:

Attachments: No Uploads

SUMMIT
LEARNING TRUST

Consent Form Submitted

The following consent form has been successfully submitted:

Establishment: Lyndon School

Student:

Event: Lyndon School - College Visit

Date: 01/05/2025

Staff Member in Charge: Gemma Brogan

Consent Granted by